

# GOOD HOPE SCHOOL (SECONDARY SECTION)

## DIRECT SUBSIDY SCHEME (DSS) FINANCIAL ASSISTANCE

### Fee Remission Reckoner

2012 - 2013

#### A. Introduction

1. The Fee remission scheme aims at ensuring that no student will be deprived of their learning opportunity at Good Hope School because of financial hardship.
2. The assistance is provided in four levels, namely 25%, 50%, 75% and full tuition fee remission.
3. All applications for fee remission will be seriously assessed by a committee formed by the School Council using a point system. All recommendations made by the Committee will be considered and approved by the Principal.
4. All applications should be forwarded to the school office by the end of the second week of September, except for applications with extenuating situations which could be submitted at any time subsequent to the extenuating situations.

#### B. Good Hope School point system for school fee remission

1. School fee remission applications are open to all students of Good Hope School. The parents/guardians must apply on behalf of the students.
2. Level of assistance  
According to the points scored for the applicant, school remission will be given as listed in the table below:

Point Score	Fee Remission
$\geq 18$	100%
12 – 17	75%
8 – 11	50%
5 – 7	25%
$\leq 4$	0%

3. Points scored under the Good Hope School point system are calculated according to the following three categories:
  - i. Average monthly income (from April 2011 to March 2012)
    - Average monthly income = (Yearly salary of Applicant and Spouse + 30% yearly contribution from other family members + other income within the year)/12 – monthly rent/mortgage
    - For other sources of income, see note 1.
    - Points Scored for different average monthly income:

Average monthly income (\$)	Point
0-15000	14
15001-17000	8
17001-19000	4
19001-21000	1
21001-23000	0
23001-27000	-1
27001- 33000	-2
33001- 42000	-3
> 42000	*

\* - Normally, fee remission would not be considered for applications of this situation. However, for applicants in this income range with extenuating situations, special consideration will be given. (Please refer to Part iii below)

ii. Family Situations

- Single parent Family – 2 points
- Dependents

Dependent	Point score for each dependent	
a) Spouse	1	
b) Dependent Parent	1	
c) Dependent Children (including student-applicant):		
• Attending local / international pre-primary, primary, secondary course and full-time Springboard Programme	Aided / subsidized	DSS / Private
	1	3
• Receiving local / international full-time education up to first degree, including VTC, IVE, post-secondary courses and associate degrees, etc (see note 2)	Government sub-vented	Private
	1	2
• Attending evening / part-time / special training courses OR not attending schools	under 18	Over 18
	1	0

iii. Extenuating family situations

- For any family experiencing extenuating situations, their applications will be assessed with compassion, and up to 2 points will be given to the applicant.

### **C. Application Procedures**

1. Application forms can be obtained from the School Office or school web site.
2. Completed application form should be forwarded to the School Office.
3. Applicants should ensure that all information provided in the application form is complete, true and accurate.
4. All information provided in the application form is subjected to strict verification. The applicant may be asked to provide proof for any information provided in the application form. Applicants may also be asked to come for an interview.
5. The information provided by the applicant will only be used for the purpose of processing the application for fee remission.
6. Application forms and documents submitted will not be returned.
7. Results of applications will be released in 3 weeks after the application closing date. Applicants will be notified of their results individually. Longer processing time is expected for long holiday.

### **D. Important Notes:**

1. 30% of family members' contribution will be calculated in the annual income.
2. 100% of the rent and mortgage can be deducted from the calculation of annual income.
3. Single-parent family can be awarded with 2 points.
4. Full school fee remission will be provided for applicants in receipt of Comprehensive Social Security Assistance (excluding Old Age Allowance and Disability Allowance).
5. Students receiving financial assistance under the Student Financial Assistance Agency (SFAA) are entitled to school fee remission at a rate not less than the subsidy rate granted by SFAA.
6. Any student with extenuating financial circumstances will be given special consideration.
7. Any student whose family experiences financial hardship due to a sudden and unexpected change in circumstances during a school year may, at any time, apply to the school for fee remission.
8. Students eligible for scholarships leading to school fee remission should apply for both fee remission scheme and scholarships. They will receive scholarship leading to school fee remission and other provisions under the school fee remission scheme.
9. Students receiving school fee remission could apply for subsidy for activities organized / recommended by school.
10. The level of fee remission may be adjusted according to the applicant's latest financial situation.
11. The fee remission scheme is subject to review annually to meet the needs of the continual changes.
12. The offer of school fee remission is subject to financial viability of the school for that year.

Note 1: Income from All Sources

A: Income that will be assessed	B*: Income that will not be assessed
<ol style="list-style-type: none"> <li>1. Basic salary</li> <li>2. Year-end double pay</li> <li>3. Allowance (including housing / travel / meals / education / shift allowance, etc)</li> <li>4. Leave pay / pay in lieu of leave</li> <li>5. Bonus</li> <li>6. Commission</li> <li>7. Profit from business / investment</li> <li>8. Interest earned from bank deposits, stocks and shares, etc</li> <li>9. Rent earned from property</li> <li>10. Monthly pension / widow and children's compensation</li> <li>11. Alimony / living expenses from ex-spouse</li> </ol>	<ol style="list-style-type: none"> <li>1. Old age allowance</li> <li>2. Disability allowance</li> <li>3. One-off retirement gratuity / provident fund / MPF</li> <li>4. Severance pay</li> <li>5. Traffic accident indemnity</li> <li>6. Insurance indemnity</li> <li>7. Injury indemnity</li> <li>8. Long service payment / contract <i>gratuity</i></li> <li>9. Inheritance</li> <li>10. Charity donations</li> <li>11. Loans</li> <li>12. Comprehensive Social Security Assistance (CSSA)</li> </ol>

\* Income drawn under column B, though not assessed, should be listed in the application form for reference.

Note 2: Full time Education

Full time education is defined as day courses last for 1 year or more, with 5 meetings per week, each lasting more than 3 hours, including, but not limited to, the following institutions:

- Vocational, Technical and Post-secondary Institutes Operating Full-time Courses
- Hong Kong Institute of Vocational Education (Formerly known as Technical Institutes/Technical College)
- Vocational Training Centre
- Construction Industry Training Authority
- Clothing Industry Training Authority
- Skills Centre
- The Hong Kong Academy for Performing Arts
- Commercial Schools
- Hong Kong Institute of Education
- Other local / overseas education institutions

## Illustrative examples:

### Case I

Annual income from applicant and spouse: \$300,000 per year

Rent payment: \$10,000 per month

Family member of 4 (Applicant, spouse and 2 children):

2 children are studying in the local schools (1 in aided primary school, 1 in DSS secondary school)

### Method of assessment

(a) Calculation:

i. Average monthly income =  $\$300,000 / 12 - \$10,000 = \$15,000$

Point scored = 14

ii. Family situation

Dependent	Point scored for each dependent
a. Spouse	1
b. Dependent Children (including student-applicant):	
• 1 child attending local aided primary school	1
• 1 child attending local DSS secondary school	3

Total point scored =  $1 + 1 + 3 = 5$

(b) Level of assistance

Total point scored =  $14 + 5 = 19$

Fee Remission = 100%

### Case II

Annual income from applicant: \$540,000 per year

Annual income from family member of applicant: \$20,000 per year

Mortgage payment: \$10,000 per month

Family member of 5 (Applicant, 1 parent and 3 children):

3 children are studying in the local schools (1 in private primary school, 2 in DSS secondary schools)

### Method of assessment

(a) Calculation:

i. Average monthly income =  $(\$540,000 + 30\% \times \$20,000) / 12 - \$10,000 = \$35,500$

Point scored = -3

ii. Family situation

Dependent	Point scored for each dependent
a. Single Parent Family	2
b. Dependent Parent	1
c. Dependent Children (including student-applicant):	
• 1 child attending local private primary school	3
• 2 children attending local DSS secondary school	6

Point scored =  $2 + 1 + 3 + 6 = 12$

(b) Level of assistance

Total point scored =  $-3 + 12 = 9$

Fee Remission = 50%