

GOOD HOPE SCHOOL

DIRECT SUBSIDY SCHEME (DSS) FINANCIAL ASSISTANCE Co-curricular Activities Subsidies Reckoner (2018 – 2019)

A. Introduction

1. The Co-curricular Activities Subsidies aims at ensuring that no students will be deprived of their learning opportunities or exposure at Good Hope School or other arenas because of financial hardship.
2. The maximum amount of subsidies granted for each programme/ examination will be \$20,000 or as a certain percentage (the assistance level) of the actual fee paid, whichever that is lower. The assistance is provided at four levels, namely 25%, 50%, 75% and 100%.
3. All applications for The Subsidies will be seriously assessed by the Scholarship, Subsidy and Fee Remission Team. All recommendations made by the Team will be considered and approved by the Principal or Vice-Principal.
4. The Subsidies apply to the following categories of activities:

Category	Example
International examinations	IELTS, TOFEL, The National Putonghua Proficiency Test
School-recommended courses	Program for the Gifted & Talented by CUHK
School-organized courses	Instrumental Music Programme (IMP)
Overseas excursions (school-organized), or overseas trainings and competitions	Trips to the Beijing, Singapore, etc.

B. Good Hope School point system for Co-curricular Activities Subsidies

1. Co-curricular Activities Subsidies applications are open to all students of Good Hope School. The parents or guardians must apply on behalf of the students.
2. For applicants who have applied for Fee Remission, they are only eligible provided that the grant for the Fee Remission is 25% or above. This is an indicator that the family requires further financial assistance from the School.
3. For Fee Remission recipients, the student receives the same percentage advised in the Fee Remission Scheme. For example, if a student is in receipt of a Half Grant for Fee Remission, her recommended grant for The Subsidies will be 50% of the total amount of the course or examination, if approved.
4. For applicants who have NOT applied for Fee Remission and whose families require further financial assistance are also eligible.

5. Level of assistance

According to the points scored for the applicant, Co-curricular Activities Subsidies will be given as listed in the table below:

Point Scored	Co-curricular Activities Subsidies
> = 18	100%
12 – 17	75%
8 – 11	50%
5 – 7	25%
< = 4	0%

6. Points scored under the Good Hope School point system are calculated according to the following three categories (for non-fee remission recipients):

i. Average monthly income (from April 2017 to March 2018)

- Average monthly income = (Yearly salary of Applicant and Spouse + 30% yearly contribution from other family members + other income within the year)/12 – monthly rent or mortgage
- For the details of other sources of income, see Note 1.
- Points scored for different average monthly income:

Average monthly income (\$)	Point
0-15000	16
15001-17000	13
17001-19000	12
19001-21000	7
21001-23000	6
23001-27000	5
27001-33000	3
33001-42000	1
42001-44000	-1
44001-50000	Subsidies on school-arranged overseas excursion, overseas training and competition that are not fully sponsored ONLY (please refer to 3b of the Guidance Notes) -2
> 50000	*

- * Normally, applications of this situation would not be considered. However, for applicants in this income range with extenuating situations, special consideration may be given. (Please refer to Part iii below)

ii. Family Situations

- Single-parent family – 4 points
- Dependents

Dependent	Point score for each dependent	
a) Spouse	1	
b) Dependent Parent	1	
c) Dependent Child (including student-applicant):		
• Attending local / international pre-primary, primary, secondary course and full-time Springboard Programme	Aided / subsidized	DSS / Private
	2	3
• Receiving local / international full-time tertiary education up to first degree, including VTC, IVE, post-secondary courses and associate degrees, etc. (see Note 2)	Government sub-vented	Private
	2	2
• Attending evening / part-time / special training courses	under 18	18 or above
	1	0

iii. Extenuating family situations

- For any family experiencing extenuating situations, their applications will be assessed with compassion, and up to 2 points may be given to the applicant.

C. Application Procedures

1. Application forms can be obtained from the General Office or What's new of Home in eClass.
2. Completed application form should be forwarded to the General Office together with the supporting documents (Please refer to Guidance Notes).
3. Applicants should ensure that all information provided in the application form is complete, true and accurate.
4. All information provided in the application form is subjected to strict verification. The applicant may be asked to provide proof for any information provided in the application form. Applicants may also be asked to come for an interview.
5. All Subsidies approved will be released upon the submission of proof of completion of the programme with satisfactory attendance and/ or certain level of achievement. **No Subsidies approved will be released before the programme/exam under normal circumstances.** Please refer to the Guidance Notes for details.
6. The application deadline for the Co-curricular Activities Subsidies in 2018-2019 school year, (including those activities in summer holiday) is **6 September, 2019**. Any application submitted after the deadline will NOT be accepted / processed.

D. Important Notes:

1. A student can only make one application for the same examination/ programme organized by the same institute ONCE a year, in which the amount of application cannot exceed the fee of the programme or the examination.
2. All the fee MUST be paid by the applicant as required by the organization/ institute. The amount of the fee will be reimbursed upon some conditions (see 3 and 4 below), if the subsidy is granted.
3. For courses, satisfactory attendance is expected (not less than 90% for the school's Instrumental Music Programme, IMP).
4. For IMP students, attendance records will be provided by the music teachers and/ or conductors in September, so application for the Subsidies for IMP does NOT require any proof of attendance during the submission. Submission of the application form will still need to be completed before the deadline stated by the School.
5. For examinations, both satisfactory attendance and satisfactory performance are required.
6. Recommendation from teachers or tutors is mandatory.
7. The application is open prior to or after the completion of the programme or the examination.
8. The Co-curricular Activities Subsidies scheme is subject to review annually to meet the needs of the continual changes.
9. The offer of school Co-curricular Activities Subsidies is subject to financial viability of the school for that year.
10. For the subsidy that is already approved by the School, the amount will not be changed even when the family has a change in the fee remission level approved by the School.

Note 1: Income from All Sources

Annual Income

A: Income that will be assessed	B*: Income that will not be assessed
<ol style="list-style-type: none"> 1. Basic salary 2. Year-end double pay 3. Allowance (including housing / travel / meals / education / shift allowance, etc.) 4. Leave pay / pay in lieu of leave 5. Bonus 6. Commission 7. Profit from business / investment 8. Interest earned from bank deposits, stocks and shares, etc. 9. Rent earned from property 10. Monthly pension / widow and children's compensation 11. Alimony / living expenses from ex-spouse 	<ol style="list-style-type: none"> 1. Old age living allowance 2. Disability allowance 3. One-off retirement gratuity 4. One-off provident fund or one-off MPF 5. Severance pay 6. Traffic accident indemnity 7. Insurance indemnity 8. Injury indemnity 9. Inheritance 10. Charity donations 11. Loans 12. Comprehensive Social Security Assistance (CSSA)

* Income drawn under column B, though not assessed, should be listed in the application form for reference.

Note 2: Full-time Education

Full-time education is defined as day courses that last for 1 year or more, with 5 meetings per week, each lasting more than 3 hours, including, but not limited to, the following institutions:

- The Hong Kong Institute of Vocational Education (Formerly known as The Technical Institute/Technical College)
- Vocational Training Centres
- The Construction Industry Training Authority
- The Clothing Industry Training Authority
- Sheltered Workshop
- The Hong Kong Academy for Performing Arts
- Commercial Schools
- Other local / overseas education institutions